Written Questions Received for

Contra Costa County AB 109 Community Programs RFPs

Question 1:	Are support letters encouraged and/or accepted for the AB 109 proposal?
Answer:	Yes, support letters are encouraged and accepted.
Question 2:	How many collaborative is an organization allowed to be a part of as a subcontractor?
Answer:	There are no limitations specified in the RFPs.
Question 3:	May an organization served as its own Lead agency on a submitted proposal and serve as part of other collaborative/s with other agencies who are submitting proposals?
Answer:	Yes.
Question 4.	What E.H.R. (Employee Health Record) system does the County currently use?
Answer:	The County's <u>Electronic Health Record</u> system is EPIC. Our <u>Human Resources</u> <u>Information</u> system is PeopleSoft.
Question 5:	Is there any data on how many AB109 pursue educational goals?
Answer:	Probation does have a field for Education Level in their data but nothing that would indicate that it is an active pursuit. Note, however, that the education level field was added for the Second Chance clients, so for the General AB 109 clients it is mostly blank.
Question 6:	RFP 1302-003 and RFP 1302-004: Can we combine these two proposals into one if we demonstrate how they are so crucially linked, one to the other?
Answer:	You must submit a proposal for each RFP separately. You should describe your integrated approach, but each proposal will be scored separately and funding recommendations will be made separately for each RFP.
Question 7:	There is no guidance as to the number of pages recommended for Section III-Program Budget Information. What do you think it should be?

As long as it takes to fully describe the budget in line-item and narrative form.

Answer:

Question 8:	Does each partner agency receiving funded through a collaborative proposal have to submit the 1-2 page Agency Overview?
Answer:	Yes, the Proposal Preparation Instructions state: "Submit an agency overview for each party in a collaborative." The additional agency overviews would not count toward the 20 page limit for the narrative.
Question 9:	Will an MOU be allowed later or does it have to be submitted with the RFP?
Answer:	It should be submitted with the proposal. If that is not possible, there should at least be a letter of support signed by the partner agency that indicates an MOU will be executed.
Question 10:	Is it OK for a service provider to ONLY offer peer mentoring and coordinate other services via an MOU with other agencies in the community that are bidding for other services such as Employment or Housing?
Answer:	Yes.
Question 11:	For agencies bidding for the first time, will there be any allowance or grace period to obtain the materials needed such as audit paperwork?
Answer:	No. Please see the RFP Amendment that addresses this issue.
Question 12:	How come the amount for Peer Mentoring is only limited to \$200k?
Answer:	That is the amount approved by the Board of Supervisors in the FY 12-13 budget.